



## Lecture/Talk Booking Form

<b>Organisation Name</b>	
<b>Name of contact</b>	
<b>Address</b>	
<b>Telephone number/Email Address</b>	
<b>Date &amp; time of event</b>	
<b>Place of event</b>	
<b>Subject requested*</b>	
<b>Travelling/ Pick-up arrangements</b>	
<b>Equipment required</b>	

**NB**

1. A standard charge of £40 is charged by the Society for outreach lectures/talks.
2. Transport to and from the venue for the speaker is generally required together with any equipment.
3. Bookings are provisional until the booking form is completed and returned.

**\*The Curator and other Lecturers have a range of subjects available to suit different requirements and audiences. Please discuss your requirements with the Curator or Lecturer.**

**For Museum use only**

Initial booking date .....

Acknowledged.....

Lecturer ..... Invoice No. ....

Invoice date ..... Fee received .....

**Society of Bexhill Museums**

Offsite office: The Lodge 250 Turkey Road Bexhill on Sea TN39 5HT

Tel: 01424 787950 Email: [museum@rother.gov.uk](mailto:museum@rother.gov.uk)

Website: [www.bexhill-museum.co.uk](http://www.bexhill-museum.co.uk)

A Registered charitable company limited by guarantee Reg. Charity No. 1102638